

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**September 7, 2010  
MINUTES**

**CALL TO ORDER – CLOSED SESSION**

The Board meeting of September 7, 2010, was called to order by President Pat Phelps at 4:30 p.m. at 1400 E. Janss Road, Thousand Oaks, CA. Mrs. Phelps asked if there were any public speakers for the Closed Session agenda items; there were none. The Board adjourned into Closed Session at 4:32 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §5495*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §5495*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations (*Pursuant to Government Code §54957*)  
Timothy Carpenter, Negotiator, CVUSD  
UACT, CSEA, CVPPA
- D. Consideration of Student Discipline (*Pursuant to Education Code §48900, et seq.*)
- E. Pending Litigation (*Pursuant to Government Code §54957.1(a)(3)*)
- F. Consideration of Pupil Services Matter (*Pursuant to Government Code §35146*)
  - 1. Request for Expungement of Records of Expulsion Proceeding for Student #22-09/10E

The Closed Session ended at 5:01 p.m.

**CALL TO ORDER – DISCUSSION SESSION – SURPLUS PROPERTY**

Minutes from the Discussion Session – Surplus Property are separate and may be found on the District's website, or call the Superintendent's office at 805-497-9511, extension 201.

**CALL TO ORDER – REGULAR MEETING**

Mrs. Phelps called the meeting to order at 6:05 p.m.

Call to Order: Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Superintendent, Linda Bekeny, Assistant Superintendent, Timothy Carpenter, Assistant Superintendent, Personnel Services, Janet Cosaro, Assistant Superintendent, Instructional Services. Also present were Robert Iezza, Director, Elementary Education, Dr. Jeff Davis, Director, Secondary Education, Dr. Margaret Saleh, Director, Special Education, and Marina Mihalevsky, Director, Classified Personnel

Mrs. Phelps led the Pledge of Allegiance and asked for a moment of silence to honor one of Westlake High School's graduates and heroes, A.J. Castro, whose life was taken during his service to our country in Afghanistan.

Mrs. Phelps read the procedural announcements and made the following announcement from Closed Session: The board decided to accept a request to expunge expulsion records for student #22-09/10E.

### **OPENING PROVISIONS**

#### **Approval of the Agenda**

Mrs. Buckles moved to approve the Agenda, seconded by Dr. Stephens. Motion carried 5-0.

#### **Report from Student Board Member**

Jennifer Randolph, representing Thousand Oaks High School, reported on campus events such as ASB, rallies, athletics, choral and band, and Homecoming activities.

#### **Reports from Support Organizations**

Conejo Schools Foundation President, Mike Soules, reported on the Foundation's new website, new message, and new campaign, and announced new Board members. Please see the Foundation's website at [www.conejoschools.org](http://www.conejoschools.org). The second annual Walk for Healthy Schools will be on Saturday, September 25, with registration beginning at 8:00 a.m., and the Walk at 9:00 a.m.

Conejo Council PTA President, Wendy Laufer, reported on the summer training events for the Executive Board and returning Presidents and Treasurers to help focus on the basics of PTA. During the year, leaders will meet and network with others throughout the district. PTA is asking community members to contact the governor and local legislators requesting that they pass a budget that protects education and other children's services.

#### **Comments from the Superintendent**

Dr. Baarstad reported that the District had a very successful opening on September 1, and that due to an adjustment in the budget, staff was happy to reinstate the teacher prep day – which certainly contributed to the smooth opening. He was pleased to announce that the enrollment looks good with strong numbers in kindergarten classes. The State issued information on the Academic Performance Index (API). Overall the District is up by 9 points. More information will be available once the state releases the embargo on the scores. Dr. Baarstad discussed his attendance at the Newbury Park High School vs. Buena High School football game and how much he enjoyed watching the halftime activities – on and off the field!

Dr. Baarstad offered information about the Conejo's fallen hero, A.J. Castro, who has been recommended for a Citation. He announced that a memorial will be given at the Westlake High School football game on Friday, September 10, for A.J. and Frankie Toner, who also lost his life in service to our country last year. Dr. Baarstad, on behalf of the Board and the District, sent condolences to the families.

#### **Comments from the Public**

There were none.

#### **Comments from Individual Board Members**

Mrs. Phelps congratulated Mr. Dunn on his 30+ years of service as a fire fighter and read some highlights from his career.

### **ACTION ITEMS – GENERAL**

#### **Board of Education and Superintendent**

##### **A. Adjust board Meeting Calendar Due to Conflicts**

Mrs. Buckles moved to adjust the Board meeting calendar as follows: The board meeting scheduled for November 2, 2010, begin at 4:30 p.m. for Closed Session, 5:00 p.m. for Open Session. Reports from staff, parent organizations and students are requested to move to the November 16, 2010, meeting. Also, the Board meeting

scheduled for December 21, 2010, be rescheduled to December 14, 2010, seconded by Dr. Stephens. Motion carried 5-0.

### Personnel Services

#### **B. Establish Classified Positions**

Dr. Stephens moved to approve the establishment or modification of classified assignments as specified, seconded by Mr. Dunn. Motion carried 5-0.

### Instructional Services

#### **C. Approval of Psychology International Baccalaureate Textbook and Materials Adoption**

Mr. Dunn moved to adopt and purchase the textbooks and ancillary materials listed, seconded by Dr. Connolly. Motion carried 5-0.

#### **D. Approval of Adult School Courses for 2010/2011**

Mrs. Buckles moved to approve the Adult School courses for 2010/11, seconded by Dr. Connolly. Motion carried 5-0.

### Business Services

#### **E. 2009-10 Unaudited Actual Financial Report**

Linda Bekeny, Assistant Superintendent, Business Services, provided a report for the Board. Copies of the report may be obtained from the Business Services office at 805-497-9511, extension 206. One speaker asked that the Board consider the range of services in the Classified Staff that have been cut or reduced, and the stress on those who are left to do all the work.

Dr. Stephens moved to accept the 2009-2010 Unaudited Actual Financial Report as submitted, seconded by Dr. Connolly. Motion carried 5-0.

### ACTION ITEMS – CONSENT

Mrs. Buckles moved to approve the consent agenda as printed, seconded by Dr. Stephens. Motion carried 5-0.

#### A. Approval of Minutes (in Section B of the Agenda packet)

1. Regular Meeting of June 29, 2010
2. Special Meeting/Discussion Session of July 20, 2010

#### B. Personnel Assignment Orders: This section was moved and voted on separately.

1. Certificated: #8562-8607  
*Administrators, Psychologists, Teachers*
2. Classified: C-5147 to C-5305  
*Adult Parenting Program Assistant I, Adult Parent Program Assistant II, AV Electronics Technician, Bilingual Cross-Cultural ELD Paraprofessional Facilitator/Spanish, Curriculum & Assessment Technician, Custodian, Early Care Assistant Teacher, Early Care Site Administrator, Early Care Teacher, Groundskeeper, Health Clerk, High School Office Manager, Human Resources Technician, Instructional Media Technician, Intermediate Clerk Typist, Intermediate Clerk Typist/Bilingual-Spanish, Lead Custodian, Lead Family Services Coordinator, Lead Groundskeeper, Mechanic, Paraprofessional/Special Ed, School Office Manager, Secretary, Senior Account Clerk, Senior Child Guidance Assistant, Senior Clerk typist, Shipping/Receiving Clerk, Site Computer Technician, Textbook Clerk, Summer School Child Care Assistant, Summer School Child Care Leader, Summer School*

*Paraprofessional/Bilingual-Spanish, Summer School Paraprofessional/Special Ed, Summer School Office Manager, Summer School Intermediate clerk typist, Summer School Senior Clerk typist*

3. Exempt: E-9549 to E-9580  
*Athletic Coach, Campus Supervisor, Specialist, Student Helper*
- C. Expulsions
  1. Westlake High School #72-09/10E
- D. Contract for Nonpublic School Placement for Handicapped Students
  1. #1-10/11
  2. #2-10/11
  3. #3-10/11
  4. #4-10/11
  5. #5-10/11
  6. #6-10/11
  7. #7-10/11
  8. #8-10/11
  9. #9-10/11
  10. #10-10/11
  11. #11-10/11
  12. #12-10/11
- E. Purchase Order Report #772
- F. Disposal of Surplus and Obsolete Equipment
- G. Uniform Public Construction Cost Accounting Act (UPCCAA)
- H. Quarterly Report – Williams Lawsuit and Valenzuela Uniform Complaints
- I. Approval of Participation in Bids/Contracts of Other Public Agencies and California State Contracts Via GSA and CMAS and Bid Participation (Piggyback) When Applicable
- J. Ratification: Designation of VCSSFA Representative
- K. Change Orders
  1. Various School Sites – Roofing Repair/Replacement – Rey-Crest Roofing & Waterproofing, Inc.
  2. Westlake High School – Theater Renovation – Viola, Inc.
  3. Westlake high School – Asphalt Paving – GPM, Inc.
- L. Notices of Completion
  1. Conejo Elementary – Site Drainage – C. Carson Construction, Inc.
  2. Glenwood Elementary – Trenching – RSC Construction, Inc.
  3. Glenwood Elementary – Site Grading – RSC Construction, Inc.
  4. Westlake High School – Band Room Interior Office – David Atkin Construction, Inc.
  5. Westlake High School – Theater Renovation – Viola, Inc.
  6. Westlake High School – Asphalt Paving – GPM, Inc.
  7. District Office – Site Improvements – John Vandergeest Landscape, Inc.

## **INFORMATION ITEMS**

### **Board of Education and Superintendent**

- A. Adjust Board Meeting Calendar Due to Conflicts: The Board discussed options for November 2 (Election Day) and December 21 (during Winter Recess). It was decided that for November 2, the time for Closed Session would begin at 4:30 p.m., Open Session at 5:00 p.m. and the Board requests that no presentations be scheduled for that meeting. For December 21, the date of the board meeting would be changed to December 14. Staff will prepare an agenda report for action at the September 7 Board meeting.
- B. Parcel Tax Information: Dr. Baarstad presented several options to the Board for a possible parcel tax election. Copies of this report may be obtained through the Superintendent’s office (805-497-9511, extension 201). It is projected that the 2011-2012 school year will be operating with (approximately) \$8 million less than projected expenses, and therefore, more drastic cuts will have to occur that may cut into programs and class size. The Board asked Dr. Baarstad many questions such as possible local sales tax, state budget expectations, future cuts, and sale of surplus property. There will be a study session on September 7 regarding surplus property.

**Instructional Services**

- C. Approval of Adult School Courses for 2010/11. There was no discussion.
- D. Approval of Psychology International Baccalaureate Textbook and Materials Adoption. There was no discussion.

**ADJOURNMENT**

Mrs. Phelps adjourned the Open Session at 7:20 p.m. The Board will reconvene on Tuesday, September 7, 2010, at 4:30 p.m. for Closed Session, 5:00 p.m. for a Study Session regarding Surplus Property and 6:00 p.m. for Open Session-Regular Meeting at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

September 7, 2010

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Date

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Clerk

September 7, 2010

\_\_\_\_\_  
Date

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Superintendent